

FINAL ORAL EXAMINATION (FOE)

The Examination Committee;

The Examination Committee shall consist of four to six voting members. The quorum is four voting members. SGS requires that we nominate five examiners.

The Committee must include:

1. at least one member, but not more than three members, of the candidate's supervising committee
2. at least one examiner who has not been closely involved in the supervision of the thesis. All voting members on the Examination Committee (other than the External Appraiser) must have an appointed to the Graduate Faculty of the University of Toronto as a Full Member, as an Associate Member who has been granted voting privileges at a Final Examination, or as a Member Emeritus who has been granted such privileges

External Appraiser:

The External Appraiser must be external to the university as well as to its affiliated teaching hospitals and their research institute. The external appraiser must be an Associate or Full Professor at his/her home institution and a recognized expert on the subject of the thesis, have the necessary academic qualifications to appraise a doctoral thesis, and had an arm's-length relationship both with the Candidate and with the Supervisor. Normally, this will exclude anyone who, in the past six years, has been a departmental colleague of the Candidate or Supervisor, has stood in a student-teacher relation with either of them, or has collaborated in a research project with either of them.

9 weeks before FOE: Candidate must submit to the Dept. of Psychology

1. Date, day & time(10 am or 2 pm) of FOE. *The supervisor &/or candidate should have confirmed that all the FOE committee members are available*
2. Thesis approval form signed by all the Thesis Committee members
3. Thesis title
4. Your full name as it will appear on the thesis
5. Collaborative programs
6. Abstract of 350 words. **See <http://www.sgs.utoronto.ca/current/thesis/index.asp>**
7. Information on whether slide/overhead/computer projector is required
8. First job after graduation, if known.
9. Address/telephone no., if different from records on file.
10. Information re the FOE Committee:
 - External appraiser: name, university rank, address, telephone, fax and email address and area of specialization, whether or not he/she will attend the exam and an electronic CV
 - Voting members: names, addresses, telephone, fax and email addresses

8 weeks before FOE The Dept. of Psychology submits the final oral examination committee nomination form to SGS for approval

6 weeks before FOE The candidate submits to the Dept. of Psychology 3 or 4 copies of the unbound thesis. The candidate provides copies for his/her Thesis Committee. The Dept. of Psychology sends copies of the Thesis to the examiners and appraiser. *SGS requires that the appraiser has at least four weeks to read the thesis and write the appraisal. The appraisal must be submitted to the Dept. of Psychology at least ten working days before the FOE.*

2 weeks before FOE The appraisal is due to the Dept. of Psychology. The Dept. of Psychology sees that the candidate and examiners receive a copy of the appraisal.

To avoid prejudicing the results of the examination, and to ensure that the defence of the thesis is his/her own work, the candidate may NOT discuss the appraisal or the examination with members of the Examination Committee until the examination is underway.