

Supervisor Responsibilities

Background

The Clinical Research Extension (CLEX) provides clinical training to students at the University of Toronto Graduate Department of Psychology (the Department) conducting research in clinical areas of psychology. CLEX courses include seminar courses, clinical practica, and internships. Application to the CLEX committee is required for each course (i.e., there is no overall application for CLEX). CLEX courses are taken in addition to, not in place of, courses required by the Department PhD program. Many CLEX courses have prerequisites that are listed in the course descriptions provided by the Department. The application process includes: 1) a cover letter written by the student outlining his/her program of research and justifying how the particular course requested will assist in his/her clinical research, 2) two letters of reference. One letter should be from the student's academic supervisor, who should indicate whether or not the student's research progress is sufficient that he/she can assume extra course and other responsibilities. Both letters should speak to the student's personal qualities in relation to working with clinical populations; and, 3) a copy of this form signed by the supervisor.

Eligible students have completed their first year of their graduate program, are in excellent academic standing, deemed to have the personal qualities required for clinical work, and are conducting their PhD dissertation research in an area for which clinical training is required, generally defined as research on the assessment, treatment and prevention of behavioural and mental conditions.

A committee comprised of Department faculty sets policies and procedures, ensures availability of appropriate curriculum, adjudicates student applications to CLEX courses, and oversees relevant material (e.g., practicum evaluation forms). The CLEX committee strives to ensure that the courses offered through CLEX meet criteria for registration as a Psychologist in Ontario. Such requirements are subject to change and the Department has no direct influence on these; thus the student and supervisor are advised to remain apprised of these requirements (see <http://www.cpo.on.ca> or other regulator agency in the appropriate jurisdiction in which the student plans to register). While CLEX committee members may provide consultation to students and supervisors regarding registration and other clinical issues, it is ultimately the responsibility of the student and supervisor to ensure suitability of clinically-oriented training experiences and curricula in meeting the student's goals.

Supervisor Responsibilities

1. It is the responsibility of the supervisor to ensure that the applicant is in excellent academic standing and can manage the additional courses and responsibilities of CLEX while still maintaining good research progress.
2. It is the responsibility of the supervisor to know the CLEX course offerings and schedules, including their prerequisites. These are distributed by Ann Lang to all Department faculty and students at the start of each academic year.
3. It is the responsibility of the supervisor to assist the student in arranging placements for clinical practica and internships.
4. It is the responsibility of the supervisor to oversee their student's involvement in CLEX in the same manner as they do research training.

I have read and agree to the responsibilities of a supervisor of a student applying to enrol in a CLEX course.

Student Name (printed)

Supervisor Name (printed)

Supervisor Signature

Date